

**Association for Asian Studies (AAS)
2012 CONFERENCE
Booth Personnel Badge Request Form**

Each organization that paid for a booth at our annual conference is eligible for up to three ID badges per booth for their staff/personnel. These badges allow exhibitors entry to the exhibit hall during set-up and tear-down times when all other badge holders and non-badge holders are excluded. They also allow access to all annual meeting functions, such as panel sessions and receptions.

Badges will NOT be mailed. All badges must be picked up on site. NO blank badges, changes or additions after **February 25, 2012**. You will pick up your badges from the AAS Exhibit Hall Manager outside Sheraton/Odgoode Exhibit Hall on the Lower Concourse Level at the Sheraton Centre Hotel on **Thursday, March 15** prior to set-up. Set-up times are 10:00am – 4:00pm. No reprints are available on site.

If you require more exhibitor badges, over and above the number of badges included in your booth package (3 per exhibit booth), these additional individuals must register through the normal registration process either through our website until February 15, 2012.

Give each booth attendant's name only. No titles will be printed and all badges will list the BOOTH affiliation (not individual affiliations). Please type or print clearly. Return this form to the AAS by **February 25**, 2012 as an email attachment - rjones@asian-studies.org ; fax 734-665-3801, or mail to 825 Victors Way, Suite 310, Ann Arbor, MI 48108.

BOOTH #(s): _____

EXHIBITING COMPANY NAME:

Name of Badge Holder: (No changes or additions after February 25th). If you have purchased more than one booth; please add additional pages for additional personnel names.

1. _____

2. _____

3. _____

Signature is required on the Hold Harmless Form before badges can be printed. If you are faxing your request, please fax BOTH pages.

HOLD HARMLESS CLAUSE

Exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save the Hotel, its owners, its operator, Starwood Hotels & Resorts Worldwide, Inc., Association for Asian Studies and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fine and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents.

Exhibitor acknowledges that neither the Hotel, its owners, its operators, nor the Starwood Hotels & Resorts Worldwide, Inc. maintain insurance covering exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property damage insuring any loss by Exhibitor.

Exhibiting Organization: _____

Name: _____
(Please Print)

email: _____

Signature: _____